

At Lakewoods, safety is everyone's business!

Lakewood's has developed a Code of Conduct that governs behaviour of all members of the school community. This Code is based on the Ontario Code of Conduct, the Durham District School Board Code of Conduct and the Oshawa Area Schools Code of Conduct.

Lakewood's Code of Conduct is designed to provide a framework to ensure that school is a safe, productive learning environment for all. ***We ask families to review this Code of Conduct so that all parties are familiar with the school expectations and procedures.***

Students, parents, visitors, teachers and other staff have the right to be safe and feel safe, in Lakewood's school community. With this right comes the responsibility to contribute to a positive school climate, be law-abiding citizens and demonstrate accountability for their actions.

It is expected that Lakewoods students will be outstanding representatives of Lakewood's PS whether they are inside or outside of the school walls. Behaviour on school sponsored activities and trips are bound to the school's code of conduct.

When staff, students and families work together, a positive and productive learning environment is established at Lakewoods where goals are set and achieved. The Code of Conduct establishes the level of behaviour expected for all, so that we have the best possible school where success and achievement are reached through cooperation, courtesy and respect.

Please review this Code of Conduct at the beginning of the school year and keep it in a safe place where it can be referenced as necessary.

CODE OF CONDUCT

1. All participants involved in the publicly funded school system - students, parents or guardians, volunteers, teachers and other staff members - are included in the Ontario Schools Code of Conduct whether they are on school property, on school buses or at school-authorized events or activities.
2. All members of the school community are to be treated with respect and dignity, especially persons in positions of authority.
3. Responsible citizenship involves appropriate participation in the civic life of the school community. Active and engaged citizens are aware of their rights, but more importantly, they accept responsibility for protecting their rights and the rights of others.
4. Members of the school community are expected to use non-violent means to resolve conflict. Physically aggressive behaviour is not a responsible way to interact with others.
5. The possession, use or threatened use of any object to injure another person, endangers the safety of oneself and others.

6. Alcohol, illegal drugs and other intoxicants are addictive and present a health hazard. Ontario schools will work cooperatively with police, drug and alcohol agencies to promote prevention strategies and, where necessary, respond to school members who are in possession of, or under the influence of, alcohol, illegal drugs or intoxicants. (As well, smoking in school buildings and on school property is prohibited by law.)
7. Insults, disrespect and other hurtful acts disrupt learning and teaching in a school community. Members of the school community have a responsibility to maintain an environment where conflict and differences can be addressed in a manner that shows respect and civility.
8. Recognition and sensitivity toward ethno-cultural diversity are expectations of the school community.

***"Respect for yourself, guides your MORALS
Respect for others, guides your MANNERS"***

STUDENT RECOGNITION

Throughout the year, students are recognized for their commitment to learning and for their demonstration of positive, respectful and responsible actions. This recognition occurs in both formal and informal ways. We especially enjoy rewarding students for demonstrating Durham District character attributes which include Teamwork, Responsibility, Respect, Perseverance, Optimism, Kindness, Integrity, Honesty, Empathy, and Courage. Character Education is an important component of our daily instruction!

Some of the ways we reward include praise, classroom and office treats, calls home, perfect monthly attendance awards, and assemblies.

ATTENDANCE

At Lakewoods, we believe that good habits in the elementary years are crucial to future success. There are many things that are done to reflect our belief; we introduce students to good school routines, we establish consistent classroom and school rules around behaviour, and we provide a positive learning environment. One of the factors contributing to school success is good attendance. Regular attendance is necessary if a child is to benefit from educational programming. **If a child misses two days a month it is equivalent to missing a month of school.** We ask that you make attendance and punctuality a priority. Consistently being late is an interruption to the learning environment of the class.

Under some circumstances we understand that an absence or late is unavoidable, in that event, **please call 1-844-350-2646 School Connects to create an account and you can report your child's absence by phone or online.** This reduces the number of calls made for our Safe Arrival Program and ensures that we would be able to detect any unexplained absence more quickly.

If a child arrives at school late, he/she must sign in at the office to receive an admission slip for class. If your child is returning after an absence, he/she must

provide a note from home explaining the absence, if there has been no prior communication regarding the absence. **Under the terms of the Education Act, the school must verify the reasons for absence before we re-admit a student.** Students with multiple lates or absences will have consequences at the school including making up missed time.

SAFE ARRIVAL

Please call the **School Connect 1-844-350-2646 to report your child's absence by phone or online** or the school at **905 576-8820** to communicate your child's absence. You can speak with a member of the office staff or leave a voice mail after hours. Your child's safety is our prime concern. We appreciate the courtesy of your phone call.

If you are dropping your child off at school in the morning please be reminded that yard supervision does begin until 8:30 a.m.

CROSSING GUARDS

For your safety, please cross with a crossing guard at one of the following locations:

11 Cedar St. at Balsam Cres.
16 Chaleur Ave. at Sharbot St.
44 Phillip Murray Ave. at Sharbot St.

The guards are working hard to ensure your safety, please remember to treat them with respect. They will be at the crossings at the following times:

8:10 - 8:50
12:05 - 12:35
3:10 - 3:50

LEAVING SCHOOL BEFORE DISMISSAL

Students needing to leave early are required to bring written permission from a parent, and to give the permission note to the classroom teacher prior to leaving. Students are also requested to sign out at the office before leaving the school.

VOLUNTEERS

Volunteers are an important part of our school community and contribute in many ways to the experiences for our students. We are always happy to have school volunteers. If you are interested in becoming a volunteer please drop in and visit the office.

School volunteers are required to have a current Criminal Background Check each year, before beginning to work in the school. The school will provide you with a Volunteer letter to give to the Police. Please bring the Criminal Background Check to the school as soon as you receive it.

VISITORS

Visitors are welcome in our school and should begin the visit by signing in at the Office. Visitors need a Visitor or Volunteer Pass while in the school so that staff know who should be in our school.

If you are dropping off your child's lunch, forgotten homework, etc. please bring them to the Office and we will ensure that the items are given to students in a timely manner, with minimal disruption to the program.

SUPPORTING YOUR CHILD AT SCHOOL

We welcome parents and guardians in our school because home plays an important role in the education of our children and can support the efforts of school staff in maintaining a safe and respectful learning environment. Parents help when they:

- show an active interest in their child's school work and progress;
- communicate regularly with the school;
- help their child be neat, appropriately dressed and prepared for school;
- ensure that their child attends school regularly and on time;
- promptly report to the school their child's absence or late arrival;
- become familiar with the Code of Conduct and school rules;
- encourage and assist their child in following the rules of behaviour;
- assist school staff in dealing with discipline issues;
- demonstrate respect for all students, staff and parents.

LUNCH POLICY

Research and experience has shown that it is in the child's best interest to have a break during the school day. Going home for lunch provides the student with the opportunity to enjoy a meal in the company of caregivers.

WE BELIEVE A STUDENT SHOULD STAY FOR LUNCH ONLY IF:

- the student is a bus student
- both parents work **AND** no other arrangements can be made.

Exceptions are:

- lunch hour extra-curricular activities (i.e. sports, choir)
- a family emergency and wish your child to stay for that one day. (Please call or send a note.)

If you expect your child to remain at school for lunch on an occasional basis, please complete a permission form. Please pick up the permission form and lunchroom expectations from the office. The form can be returned to your child's teacher. Students are expected to behave in an appropriate manner in the lunchroom and on the yard. Students unable to adhere to the lunchroom expectations will have their lunch privileges revoked.

The following expectations are for all students who stay at school over lunch:

1. Students eating lunch at school are to remain on the school grounds the entire time.
2. Students are expected to be courteous and respectful to lunch supervisors and staff.
3. Students are expected to be responsible for their own clean-up and to honour our Litter-free initiative.
4. Students are not to take any food or drinks outside, respecting the safety of students who have bee and wasp allergies, as food does attract these insects.

<p>PEANUTS AND OTHER ALLERGIES</p>

Anaphylaxis is a life-threatening condition related to allergies. We are concerned for all of our students and therefore maintain a "peanut aware" building. Please read labels carefully and **do not** bring foods that contain nuts or traces of nuts.

In our school we have a variety of different types of allergies including reactions to animals, therefore, dogs are not allowed on DDSB property. Please keep your pets at home. We thank you for doing your part for student safety!

<p>Guidelines and Procedures for the Accommodation of Religious Requirements Practices and Observances</p>

We welcome a diverse population of families and students; therefore, if you anticipate that child might require religious accommodation, we ask that you inform the administration at Lakewoods as early as possible. Areas of consideration may include, but are not limited to, the following:

- Observation of major religious holy days and celebrations
- Accommodation in, or exemption from, specific areas of the curriculum or other school activities
- Religious attire
- Modesty requirements in physical education
- School opening and closing exercises
- Prayer
- Dietary requirements

You are also welcome to speak to your school administration or your child's teacher about unanticipated religious accommodation needs as they arise.

APPROPRIATE DRESS CODE

Students should arrive suitably dressed for school. Students wearing clothing or t-shirts that are deemed offensive or inappropriate will be asked to change. Dressing appropriately for a variety of situations shows that a student has a high degree of self-respect and respect for others. "Any clothing which is offensive in nature, (e.g., has beer, alcohol or drug advertisements, depicts violent or sexual scenes/slogans, has ethnic, cultural or racial slurs, or portrays questionable language) is not allowed". Parents may be contacted to make arrangements for students to change into school-appropriate clothing.

During hot weather our school is still a place of learning and students will also be asked to change if any undergarments show (e.g., spaghetti straps, skimpy tops, beach wear). In cold weather, students are expected to go outside three times each day and need warm clothing. **Hats and hoods are not to be worn in school.** Outdoor shoes are to be removed before entering classes and the gyms.

The purpose of a dress code is to maintain the standards expected by the school community and in accordance with the provincial behaviour codes. On-going discussions of standards will be conducted with the school council over the appropriateness and desirability of new fashion trends; however, the Administration makes the final decisions regarding appropriate dress.

BICYCLES

Schools provide a designated spot for students to lock up their bicycles. Wearing a bike helmet is the law and students are expected to wear a helmet if they are riding their bike to school. Classrooms and lockers do not have space to store scooters or roller blades. When a student brings a bike to school, he/she must have his/her own lock. Sharing locks with a friend or sibling is not allowed. Please review the use of a helmet with your child as it is the

PERSONAL ELECTRONIC DEVICES

law in Ontario. All bikes must be stored in the bike rack. The bike rack is located at the back of the school.

Many children are encouraged have a cell phone with them at school for emergency purposes. Please be aware that it is the practice of the Durham District School Board that the use of personal electronic devices such as cellular phones be prohibited during the school day in the school or on the school board property.

In keeping with the Freedom of Information and Privacy Act, unauthorized video or audio recording on school grounds for any purpose is prohibited. Further, The taking of photos, filming or recording, or the broadcasting of live audio and/or video, while at school or at a school related activity, is prohibited unless approved by the DDSB (or school), and/or where proper consents have been obtained, as may be appropriate. In particular, the use of cameras for filming and/or recording is strictly prohibited in washrooms and change rooms. However, this is not intended to prohibit sanctioned recording of activities at events open to the general public.

“The taking of photos, filming or recording, or the broadcasting of live audio and/or video, while at school or at a school related activity, is prohibited unless approved by the DDSB (or school), and/or where proper consents have been obtained, as may be appropriate.”

If a student brings a cell phone, it must be turned off and kept in a backpack in the hall or student's locker. Personal media players such as Gameboys, MP3 players, CD players, I-pods, and other such electronic games and equipment should **NOT** be brought to school. The school cannot be responsible for stolen or broken items, nor can we monitor music or internet sites accessed outside of the Board WiFi. Inappropriate sites are blocked and student computer usage is monitored on Board equipment and therefore, can be monitored and checked at any time.

COMPUTERS, INTERNET AND TECHNOLOGY

Our school has a networked system of computers in the computer lab, library, special education rooms and classrooms. The computers are connected to the **Internet**. A letter outlining safe, acceptable and appropriate use of computer technology will be sent home with students in September. **For a student to access the internet, the parent/guardian is requested to review the policy with their children, sign and return the form.** Students are expected to follow the rules and maintain the **Code of Behaviour** also in the digital environment.

ENSURING STUDENT PRIVACY - USE OF IMAGES AND VIDEO

Permission is NOT extended to post images and video of students engaged in school events (classroom, school yard, athletics, assemblies, etc.) on the Internet at any time (including services such as Facebook, Flickr, YouTube etc.). Parents and guardians have many valid reasons to ensure the privacy of their child(ren). Images and video taken at school events are for personal, non-public uses only. The use of recording devices (audio/video) is not permitted unless approved by the school.

WHAT NOT TO BRING

Common sense dictates that the items we bring to school are necessary for supporting our learning. To that end, the following guidelines will apply:

1. "Heelies" type shoes, in-line skates, music and video players and any other electronic devices should remain at home.
2. Skateboards and scooters are expected to be left at home and not brought to school for safety reasons.
3. Trading of cards e.g. Pokemon cards, are not permitted at school. We recommend students keep their cards at home. These items may be taken from students and returned to either the student or parent in a reasonable time.
4. Cell phones must be turned off and kept in the student's backpack or locker. Recording devices such as video cameras, cameras, and cell phone cameras are not permitted without prior permission.
5. Baseball bats, baseballs, mini hockey sticks, laser pens or other sports equipment that could cause injury must be left at home. These types of equipment are provided by the school for use during gym periods only.
6. Any item considered by the principal to be a weapon (e.g. matches, knives) is strictly prohibited on school property or at school sponsored events.

POLICE AND COMMUNITY MEMBERS

Police and Community Members are essential partners in making our schools and communities safer. Community members need to support and respect the rules of their local schools. Police investigate incidents in accordance with the protocol developed with the local school board. These protocols are based on a provincial model developed by the Ministry of the Solicitor General and the Ministry of Education.

RESTORATIVE PRACTICES

Restorative Practice builds community through avoidance of blame and focus on repairing harm while strengthening relationships. The process separates 'the doer from the deed.' Research has found positive links between restorative practice and student achievement and this is one practice used for healing social relationships at Lakewoods.

Restorative Practice is:

- A philosophy and practice that strengthens relationships and fosters a healthy school community.
- A framework that involves teachers, students and parents, engaging them in a collaborative approach.
- A process that promotes respect, responsibility and accountability encouraging students to "make things right" and teaching them how to "fix their problems".
- Transforms student behaviour and reduces disciplinary problems
- Builds healthy school communities
- Improves relationships among students, between students and adults and among adults themselves.
- Increases safety and harmony

ANTI-BULLYING POLICY

When children feel bullied, it can have a significant impact on their feelings of safety, desire to learn as well as the school climate. For this reason, bullying has been added to the list of infractions for which suspension must be considered. The Ministry of Education definition for **bullying is a form of repeated, persistent, aggressive behaviour that is directed at an individual(s) that is intended to cause (or should be known to cause) fear, distress and/or harm to another person's body, feelings, self-esteem, or reputation.** Bullying occurs in a context where there is a real or perceived power imbalance." The Durham District School Board and Lakewoods P.S. will use this definition of bullying.

Bully behaviour takes several forms, including:

Physical:

- pushing, tripping, hitting,
- taking or breaking someone's belongings on purpose

Verbal:

- calling someone names, teasing, or making fun of someone
- insulting, humiliating or threatening someone

Social:

- leaving someone out of "the group or refusing to play with them, isolation
- making negative comments about someone, insults
- intentional embarrassment
- exclusion

- showing pictures or other things that are rude or insulting

Electronic / Cyberbullying:

- using the Internet or a cell phone to e-mail or send text messages or pictures in order to threaten someone, hurt their feelings, embarrass them or make them look bad, or spread rumors or tell secrets about them

The 4'R's of Bullying Prevention

Recognize:

- Know what bullying looks like, sounds like and feels like
- Understand the difference between bullying and conflict

Refuse:

- If you don't like what you see happening, invite the victim to walk away with you
- Choose an upstander action

Report:

- Report facts to a trusting adult
- Know the difference between "tattling" and reporting

Restore:

- Choose to make positive choices
- Be a part of the solution
- Choose to be an upstander

An "**upstander**" is someone who recognizes when something is wrong and acts to make it right. At Lakewoods, we teach our students how to be "upstanders" in our community.

The Questions We Use To Solve Our Problems

When Things Go Wrong:

What happened?

What were you thinking of at the time?

What have thought about since?

Who has been affected by what you have done? In what way?

What do you think you need to do to make things right?

When Someone Has Been Hurt:

What did you think when you realized what had happened?

What impact has this incident had on you and others?

What has been the hardest thing for you?

What do you think needs to happen to make things right?

LEARNING GOALS AND SUCCESS CRITERIA

Research shows that when students are able to clearly understand and communicate their learning goals, their learning is deeper and longer lasting. Learning goals are developed using the Ontario Curriculum and are written in student-friendly language.

What is a learning goal? We can compare a learning goal to a GPS which helps someone to find out where they are going. Unlike a printed map, a GPS provides up-to-the-minute information about where you are, the distance to your destination, how long until you get there, and exactly what to do when you make a wrong turn. But a GPS can't do any of that without a precise description of where you want to go. A learning target conveys to students the destination for the lesson—what we are learning and how to demonstrate they have learned.

Success criteria describes what success “looks like” for students and helps students understand how to be successful in achieving the learning goal. Learning goals and success criteria are critical pieces of information students need to be successful. Students and teachers must have a common understanding of what is to be learned, and what successful achievement looks like. With this information, students have the beginnings of what they need to become independent, self-monitoring learners.

School Code of Conduct and Bus Safety

- Respect other people’s property and belongings while waiting for the school bus
- Treat the driver with respect and follow his or her instructions
- Be courteous and respectful to others on the bus at all times
- Act appropriately in a manner that does not endanger the safety of themselves or others including, but not limited to:
 - Not engaging in any activity that interferes with the safe operation of the bus
 - Remaining seated at all times, facing forward while the bus is in motion
 - Keeping hands, arms, feet, head and belongings inside the vehicle until you have exited at your stop
 - Avoiding distracting or speaking to the bus driver except in the case of emergency
 - Refraining from inappropriate behavior on the bus, e.g. throwing items, swearing, fighting, bullying, eating or drinking
 - Not bringing alcohol, drugs or weapons onto the school bus
 - Not touching safety equipment or emergency exits unless there is an emergency
 - No eating or drinking on the bus

STUDENT DISCIPLINE

At Lakewoods, students are given opportunities to learn from mistakes and to gain their own ability to maintain self-control. However, students are held accountable for their behaviour and there are times when consequences are warranted. Depending on the situation, the frequency, the duration and the intensity of the problem, consequences could include a teacher discussion with the student, a trip to the office, a call home, restitution and/or suspension/expulsion as dictated by Board and Ministry policies.

OSHAWA FAMILY OF SCHOOLS - CODE OF CONDUCT

YOU SHOW RESPECT FOR YOURSELF WHEN YOU <ul style="list-style-type: none">< keep yourself CLEAN< dress properly for school< follow a healthy lifestyle< resist negative peer pressure< watch out for your own safety	YOU ARE RESPONSIBLE FOR <ul style="list-style-type: none">< understanding the dress code< your own actions< knowing and setting your own limits< maintaining a positive attitude< accepting the consequences of your actions
YOU SHOW RESPECT FOR OTHERS WHEN YOU <ul style="list-style-type: none">< accept individual differences< honour personal space and privacy< value others' opinions and beliefs< contribute to a violence, harassment and bully-free environment< play safely and fairly	YOU ARE RESPONSIBLE FOR <ul style="list-style-type: none">< knowing the school rules< being respectful and considerate< being polite to everyone< resolving conflicts peacefully< managing your own anger< reporting strangers and trespassers to the office
YOU SHOW RESPECT FOR LEARNING WHEN YOU <ul style="list-style-type: none">< strive to do your best< uphold the right of everyone, including yourself, to have an uninterrupted learning environment< ask for help when you need it< hand in only your own work	YOU ARE RESPONSIBLE FOR <ul style="list-style-type: none">< attending and being on time for all classes< being prepared for class< completing homework and handing in assignments on time< participating in class activities< managing your behaviour
YOU SHOW RESPECT FOR PROPERTY WHEN YOU <ul style="list-style-type: none">< take pride in our school and grounds< keep the school and grounds free of litter and graffiti< report vandalism, theft and stolen property	YOU ARE RESPONSIBLE FOR <ul style="list-style-type: none">< returning books and other school material< treating school property and grounds with respect< using computers and the internet properly< eating only in designated areas
YOU SHOW RESPECT FOR LANGUAGE WHEN YOU <ul style="list-style-type: none">< speak politely and respectfully< DO NOT swear, mock, harass, threaten, gossip, bully or use sexist or racist language	YOU ARE RESPONSIBLE FOR <ul style="list-style-type: none">< knowing what language is appropriate to a school setting< your TONE OF VOICE< understanding when joking and kidding go too far

ROLES AND RESPONSIBILITIES (*Ontario Schools Code of Conduct*)

In addition to school staff, students, parents, and other members of the public who interact with members of the school community while present in or on school property or premises, have a responsibility to respect others in the school and to conduct themselves accordingly.

Principals, under the direction of their school board, take a leadership role in the daily operation of a school. They provide this leadership by:

- demonstrating care and commitment to academic excellence and a safe teaching and learning environment;
- holding everyone, under their authority, accountable for their behaviour and actions;
- empowering students to be positive leaders in their school community;
- communicating regularly and meaningfully with all members of their school community.

Teachers and School Staff, under the leadership of their principal, maintain order in the school and are expected to hold everyone to the highest standard of respectful and responsible behaviour. As role models, staff upholds these high standards when they:

- help students work to their full potential and develop their self-worth;
- empower students to be positive leaders in their classroom, school, and community
- communicate regularly and meaningfully with parents;
- maintain consistent standards of behaviour for all students;
- demonstrate respect for all students, staff and parents;
- prepare students for the full responsibilities of citizenship.

Students are to be treated with respect and dignity. In return, they must demonstrate respect for themselves, for others and for the responsibilities of citizenship through acceptable behaviour. Respect and responsibility are demonstrated when a student:

- comes to school prepared, on time and ready to learn;
- shows respect for themselves, others and for those in authority;
- refrains from bringing anything to school that may compromise the safety of others;
- follows the established rules and takes responsibility for his or her own action.

Parents play an important role in the education of their children and have a responsibility to support the efforts of school staff in maintaining a safe and respectful learning environment for all students. Parents fulfill this responsibility when they:

- show an active interest in their child's school work and progress;
- communicate regularly with the school;
- help their child be neat, appropriately dressed and prepared for school;
- ensure that their child attends school regularly and on time;
- promptly report to the school their child's absence or late arrival;
- become familiar with the Code of Conduct and school rules;
- encourage and assist their child in following the rules of behaviour;
- assist school staff in dealing with discipline issues;
- demonstrate respect for all students, staff and parents.

Respect, Civility and Responsible Citizenship

All school members must:

- respect and comply with all applicable federal, provincial and municipal laws;
- demonstrate honesty and integrity;
- respect differences in people, their ideas and opinions;
- treat one another with dignity and respect at all times, and especially when there is disagreement;
- respect and treat others fairly, regardless of their race, ancestry, place of origin, colour, ethnic origin, citizenship, religion, gender, sexual orientation, age or disability;
- respect the rights of others;
- show proper care and regard for school property and the property of others;
- take appropriate measures to help those in need;
- seek assistance from a member of the school staff, if necessary, to resolve conflict peacefully;
- respect all members of the school community, especially persons in positions of authority;
- respect the need of others to work in an environment that is conducive to learning and teaching;
- not swear at a teacher or at another person in a position of authority.

Physical Safety

Weapons - All school members must:

- not be in possession of any weapon, including but not limited to firearms;
- not use any object to threaten or intimidate another person;
- not cause injury to any person with an object.

Alcohol and Drugs - All school members must:

- not be in possession of, or under the influence of, or provide others with, alcohol or illegal drugs.

Aggression - All school members must:

- not engage in bullying behaviours;
- not commit sexual assaults;
- not inflict or encourage others to inflict bodily harm on another person;
- seek staff assistance, if necessary, to resolve conflict peacefully.

CONSEQUENCES (Durham District School Board)

Students who do not comply with the standards of behaviour outlined in the Code of Conduct will be dealt with in a judicious and considerate manner. Actions will vary depending on the circumstances of each individual case. Mitigating factors are always considered before determining consequences.

Consequences may include:

- | | |
|---|---|
| • caution by teacher, support staff, administrator or adult supervisor; | • peer mediation and conflict resolution programs |
| • temporary removal from class, activity or event; | • community/school service; |
| • problem-solving exercise; | • loss of privileges; |
| • parental contact; | • detention; |
| • counselling; | • behaviour contracts |
| | • restorative practices |

- support and responsibility agreements
- restitution;
- suspension;
- expulsion.

SUSPENSIONS

Circumstances Leading To Possible Suspension

A Principal shall consider whether to suspend a pupil if he or she believes that the pupil has engaged in any of the following activities while at school, at a school-related activity or in other circumstances where engaging in the activity will have an impact on the school climate:

1. uttering a threat to inflict serious bodily harm on another person*;
2. possession of alcohol, illegal drugs or other intoxicants*;
3. swearing at a teacher or at another person in a position of authority;
4. committing an act of vandalism that causes extensive damage to school property or to property located on the premises of the pupil's school*;
5. bullying; or,
6. any other activity that is an activity for which a principal may suspend a pupil under a policy of the Board.

Other suspendable infractions including but not limited to:

- a) possessing or dispensing controlled or intoxicating substances that are not prescribed for medical purposes;
- b) being under the influence of illegal, controlled or intoxicating substances that are not prescribed for medical purposes;
- c) smoking on school property;
- d) committing vandalism, destruction, damage to school property or to the property of others;
- e) stealing property;
- f) engaging in intimidation, extortion*, harassment*, or verbal aggression;
- g) misusing or misappropriating school property or services, including computers and other technology systems;
- h) engaging in hate motivated incidents*;
- i) engaging in gang related activity*;
- j) possessing dangerous objects or substances deemed by the principal to be unsafe or a hazard
- k) committing physical assault on another person*;
- l) engaging in or encouraging a fight;
- m) engaging in conduct that constitutes opposition to authority;
- n) demonstrating poor attendance that warrants disciplinary action;
- o) engaging in behaviour that is disruptive to the learning environment;
- p) engaging in conduct detrimental to the moral tone of the school;
- q) wearing clothing/apparel that is inappropriate, offensive or violates the school Dress Code;
- r) engaging in unauthorized games of chance;
- s) engaging in another activity that, under the Code of Conduct of the school, is one for which a suspension is warranted.

* may require police involvement as outlined in the Police/School Board Protocol.

Mitigating Factors:

- the student does not have the ability to control his or her behaviour;
- the student does not have the ability to understand the foreseeable consequences of his or her behaviour; or
- the student's continuing presence in the school does not create an unacceptable risk

Circumstances Leading to a Suspension, Investigation, and Possible Expulsion

A Principal shall suspend a pupil if he or she believes that the pupil has engaged in any of the following activities while at school, at a school-related activity or in other circumstances where engaging in the activity will have an impact on the school climate:

1. possessing a weapon, including possessing a firearm*;
2. using a weapon to cause or to threaten bodily harm to another person*;
3. committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner*;
4. committing sexual assault*;
5. trafficking in weapons or in illegal drugs*;
6. committing robbery*;
7. giving alcohol to a minor*;
8. any other activity that, under a policy of a board, is an activity for which a

Principal must suspend a pupil and conduct an investigation to determine whether to recommend to the board that the pupil be expelled. Other suspendable infractions including but not limited to:

- a) hate motivated violence*;
- b) gang related violence*;
- c) trafficking in controlled or intoxicating substances not prescribed for medical purposes*;
- d) uttering threats or threatening conduct intended to intimidate*;
- e) engaging in harassment*;
- f) ongoing conduct that is so refractory (persistent) that the student's presence in the school or classroom is considered by the principal to effect a danger or possibility of harm, physical or emotional, to others in the school or to the reputation of the school.

(*require police involvement as outlined in the Police/School Board Protocol.)

A pupil who is suspended under this section is suspended from his or her school and from engaging in all school-related activities. A Principal may suspend a pupil for up to 20 school days and, in considering how long the suspension should be, the Principal shall take into account the mitigating factors, as well as the other factors.

Remember:

When staff, students and families work together, a positive and productive learning environment is established at Lakewoods where goals are set and achieved. The Code of Conduct establishes the level of behaviour expected for all, so that we have the best possible school where success and achievement are reached through cooperation, courtesy and respect.

Please review this Code of Conduct at the beginning of the school year and keep it in a safe place where it can be referenced as necessary.